

Preprint Community Manager (preLights)

Based in Cambridge, UK

preLights is a preprint highlighting service that is centred around a community of early-career researchers. Launched in 2018, this initiative has gained significant attention from researchers as well as the publishing industry, being nominated for an ALPSP Award for Innovation in Publishing in 2019. We are now looking for the right person to join us for the next phase of community building and the site's growth and development.

Joining an experienced and successful publishing team, this is an exciting opportunity for an enthusiastic and motivated team player to take a step into publishing or for someone already working in publishing to extend their interest in online communities.

Applicants will have relevant research experience, ideally a PhD in a field that features in preLights' coverage. They should have a good understanding of the needs of scientists and the growing impact of preprints in biomedical research.

Core responsibilities include:

- maintaining an active team of community contributors
- providing feedback to the community team on their posts
- conducting interviews and ensuring a healthy flow of preprint highlight content
- smooth running of the preprint highlighting service (a Wordpress site)
- working with the technical team on new features and improvements
- identifying opportunities that allow us to evolve this community initiative
- promoting the service e.g. through an active social media presence
- networking in the preprint space, acting as an ambassador for preLights

Essential requirements for the job are excellent communication skills, a good writing style, plus confidence in networking and building relationships. The successful candidate will have a diplomat style, enthusiasm, judgement and integrity.

The position has an attractive salary and benefits and represents a unique career opportunity within a highly successful not-for-profit publisher. Currently, staff are working remotely, but post-COVID the role will be based in our attractive modern offices on the outskirts of Cambridge, UK.

The Company of Biologists (biologists.com) exists to support biologists and inspire advances in biology. At the heart of what we do are our five specialist journals - Development, Journal of Cell Science, Journal of Experimental Biology, Disease Models & Mechanisms and Biology Open. We take great pride in the experience of our editorial team and the quality of the work we publish. We believe that the profits from publishing the hard work of biologists should support scientific discovery and help develop future scientists. Our community sites provide researchers with opportunities for networking and the sharing of research and related information. Our grants help support societies, meetings and individuals. Our workshops and meetings give the opportunity to network and collaborate.

The Company of Biologists is an inclusive organisation and we believe that everyone has a contribution to make. We want all our employees to feel included, valued and appreciated. We believe in equality of opportunity for all staff and encourage applications from all individuals regardless of sexual orientation, gender identity or expression, religion, ethnicity, age, neurodiversity, disability status and citizenship.

To apply, please send your CV by email to recruitment@biologists.com along with a covering letter that states your current salary, summarises your relevant experience and why you would be suitable for this role, and explains why you are enthusiastic about this opportunity and preprints in general. Applicants should be eligible to work in the UK.

Applications should be received by 20 May 2022.

