



## Small Meeting Grants Application Form

Before you send in your application, please complete the following checklist and send it with your form to the Charity Administrator. Incorrectly completed application forms will not be accepted.

Full name	
Status	
Telephone number	
Email address	
Work/home lab address	
Title and location of meeting	
Date of meeting	

<p>Funding amount requested and brief outline of budget; justification for funding <i>(normally £300 maximum)</i></p>	
<p>Have you previously applied for money from the COB for a similar meeting? If so, when? Was the application funded?</p>	
<p>Funding sought from other areas Please give details</p>	
<p>Outline of meeting <i>(500 words maximum)</i> To include: Brief scientific description of meeting. Is it part of a series? If so, details? Is it associated with an official society? Expected number and composition of attendees?</p>	

**Application submission details:**

Mail: Charity Administrator  
The Company of Biologists Limited  
Bidder Building  
140 Cowley Road  
Cambridge CB4 0DL  
UK

Email: [charity@biologists.com](mailto:charity@biologists.com)